

**WHITE LODGE OWNERS INC (WLO)**  
**CLUBHOUSE USE REQUEST FORM effective 1/1/2019**

Clubhouse Hostess Beverly Selvig ([bjselvig@charter.net](mailto:bjselvig@charter.net), 734-649-1505)

WLO Member Name (please print): \_\_\_\_\_ WLO  
Address: \_\_\_\_\_

Member Phone #: \_\_\_\_\_ Member Email  
Address: \_\_\_\_\_

Guest Name & Contact  
Number/Email: \_\_\_\_\_

Anticipated # Cars \_\_\_\_\_ (Parking limit of ~25 cars: guest parking must not interfere with WLO traffic patterns, no parking on grass, no blocking mailboxes)

Do you plan to erect a tent? **YES or NO** (if yes, map provided later & tent MUST be placed only in area noted!! Limit ONE tent.)

Do you plan to have a band? **YES or NO** (if yes, quiet time is 10pm FIRM, & power source is on the outside of porch, Cordley Lk side)

**WLO Member is responsible for their guests and adhering to all clubhouse rules. Reservations are made on a first come, first serve basis and are based upon date Hostess receives request with appropriate check(s). Donation rates may increase and amount due is based on the rates in place on the date of use. Violation of rules will result in immediate loss of deposit.**

**WLO MEMBER: Initial each of the below to indicate that you understand, agree, & will abide by the following:**

-- \_\_\_\_\_ I agree to indemnify and hold harmless WLO from any & all incidents and/or claims that may occur as a result of my or my guests' stay at the White Lodge including, but not limited to, any injuries.

\_\_\_\_\_ White Lodge Clubhouse rules (on website at <https://www.whitelodgeownersinc.com/lodge-rental.html>), such as NO alcohol on WLO property, etc.

\_\_\_\_\_ White Lodge Cleaning Checklist (on website at <https://www.whitelodgeownersinc.com/lodge-rental.html>)

\_\_\_\_\_ I agree to submit a check to the Hostess payable to "WLO" in the amount of \$100.00 which will act as a fee for any damages to Clubhouse incurred during use and/or excessive clean-up costs if necessary, late checkout charges, or lost key fees. Note: If not needed for damages/cleaning fees/etc, this check will be returned to WLO member within one week after use. If costs exceed \$100.00 WLO Member will be responsible for additional charges. If additional cleaning is necessary after checkout, cleaning will be charged at \$60 per hour.

\_\_\_\_\_ I agree to pay the full amount the reservation, check dated for the event-date (payable to "WLO"), and submit with this form. You will be advised prior to check-in where/when keys will be available.

\_\_\_\_\_ I understand Check-in time is 11:00am for use of Great Room and/or entire Clubhouse; check-in is 2:00pm for bedroom(s).

\_\_\_\_\_ I understand Check-out is 11:00am for all guests unless other arrangements have been approved by Hostess. Check-out is confirmed by placing keys into dropbox. Keys not turned in will result in added rental charges.

\_\_\_\_\_ Cleaning arrangements are the responsibility of the WLO member and must be performed prior to check-out. Please see "White Lodge Cleaning Checklist" for itemized cleaning list.

\_\_\_\_\_ I understand that in case of cancellation due to unforeseen Lodge issues (plumbing, heating, power outage, etc.), it is my responsibility to secure alternate accommodations, and the WLO will not be responsible for any costs incurred on my behalf.

WHITE LODGE OWNERS INC CURRENT DONATION RATES (EFFECTIVE 1-1-2017). Indicate request below:

<u>REQUEST</u>	<u>DAILY RATE</u>	<u>MONTHLY RATE</u>	<u>CHECK-IN DATE</u>	<u>CHECK-OUT DATE</u>
___ Room 1	\$45.00	\$945.00	_____	_____
___ Room 2	\$35.00	\$735.00	_____	_____
___ Room 3	\$35.00	\$735.00	_____	_____
___ Room 4	\$35.00	\$735.00	_____	_____
___ Room 5	\$35.00	\$735.00	_____	_____
___ Room 6	\$25.00	\$525.00	_____	_____
___ Entire Lodge: \$300.00 per night (includes Clubhouse & All Rooms) _____				
___ Entire Lodge: First 2 nights @ \$300 ea, add'l nights @ \$250 for entire lodge _____ (example: keys could be available Thursday morning and returned Sunday morning for a rate of \$850.00)				
___ Great Room: \$200 including set-up & clean-up time, & ONLY area directly in front of lodge: _____ (date)				
_____ (access time)				

WLO Member (sign & date): \_\_\_\_\_

Note: Place signed form with **two** checks payable to "White Lodge" into the black box in Lodge parking lot. One request per form.

Approved: \_\_\_\_\_ (WLO Hostess) Date: \_\_\_\_\_

Deposit Check: \_\_\_\_\_ (Return Date \_\_\_\_\_)

Total Donation Due: \$ \_\_\_\_\_ Donation Received with Request: \$ \_\_\_\_\_

Rates Approved by Board on 7/11/16, 2/5/2018 Revised with changes: 6/27/18; 7/10/18; 8/13/18; 12/17/18